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Set Adobe Acrobat Reader as Default PDF Viewer

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Set Adobe PDF in Windows

- Select the *Start* button
- Select Settings
- Select Apps



• Select Default Apps from the left navigation



• Scroll and select Choose default apps by file type

Choose default apps by file type

- Scroll down to *.pdf* under *Name*
- Click on the current default (often Edge) and select Adobe Acrobat Reader

Associate file types with specific apps Name Default app



Set Adobe PDF in Browsers

Chrome

- Select the three vertical dots in the top right corner of the browser window
- Select Privacy and Security
- Select Site Settings
- Scroll down to PDF documents (may have to select Additional content settings)
- Select PDF documents
- Select the button next to Download PDFs



Edge

- Select the three vertical dots in the top right corner of the browser window
- Go to Settings

| | G 🔁 🖷 🙎 … |
|----------------------|--|
| Manage favorites now | New tab Ctrl+T |
| | New window Ctrl+N |
| | R New InPrivate window Ctrl+Shift+N |
| | Zoom - 100% + 2 ⁷ |
| | ζ [^] ≡ Favorites > |
| | 🕲 History > |
| | ⊥ Downloads Ctrl+J |
| | 🛱 Apps > |
| | C Extensions |
| | Collections Ctrl+Shift+Y |
| | Print Ctrl+P |
| | Web capture Ctrl+Shift+S |
| | 🖻 Share |
| | Find on page Ctrl+F |
| | A [®] Read aloud Ctrl+Shift+U |
| | More tools > |
| | دی Settings |
| | (2) Help and feedback > |
| | Close Microsoft Edge |

- Go to Cookies and site permissions
- Under *site permissions*, move the button next to *Always download PDF files* to the right (it will turn blue)

Firefox

- Select the three vertical lines in the top right corner of the browser window
- Select Settings
- Scroll down to Applications
- Select the dropdown next to Portable Document Format (PDF) and change the selection to *Always ask*

| Applications | | | |
|--|--------------------|--|--|
| Choose how Firefox handles the files you download from the web or the applications you use while | | | |
| browsing. | | | |
| igstyle Search file types or applications | | | |
| Content Type | Action | | |
| AV1 Image File (AVIF) | 单 Open in Firefox | | |
| Extensible Markup Language (XML) | 📦 Open in Firefox | | |
| 🖓 irc | 📱 Always ask | | |
| 🖓 ircs | 📱 Always ask | | |
| mailto | Use Mail (default) | | |
| Portable Document Format (PDF) | 👎 Always ask 🛛 🗸 🗸 | | |
| C Scalable Vector Graphics (SVG) | 单 Open in Firefox | | |
| WebP Image | ⊌ Open in Firefox | | |
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Internet Explorer

• Internet Explorer typically works without making any changes to settings. If it is not working for you, please try a different browser.

Safari

• Safari does not currently support this functionality