

# 2025

| January '25 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | Sa |
|             |    |    | 1  | 2  | 3  | 4  |
| 5           | 6  | 7  | 8  | 9  | 10 | 11 |
| 12          | 13 | 14 | 15 | 16 | 17 | 18 |
| 19          | 20 | 21 | 22 | 23 | 24 | 25 |
| 26          | 27 | 28 | 29 | 30 | 31 |    |

| February '25 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    |    |    |    | 1  |
| 2            | 3  | 4  | 5  | 6  | 7  | 8  |
| 9            | 10 | 11 | 12 | 13 | 14 | 15 |
| 16           | 17 | 18 | 19 | 20 | 21 | 22 |
| 23           | 24 | 25 | 26 | 27 | 28 |    |

| March '25 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           |    |    |    |    |    | 1  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        | 31 |    |    |    |    |    |

| April '25 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           |    | 1  | 2  | 3  | 4  | 5  |
| 6         | 7  | 8  | 9  | 10 | 11 | 12 |
| 13        | 14 | 15 | 16 | 17 | 18 | 19 |
| 20        | 21 | 22 | 23 | 24 | 25 | 26 |
| 27        | 28 | 29 | 30 |    |    |    |

| May '25 |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| Su      | M  | Tu | W  | Th | F  | Sa |
|         |    |    |    | 1  | 2  | 3  |
| 4       | 5  | 6  | 7  | 8  | 9  | 10 |
| 11      | 12 | 13 | 14 | 15 | 16 | 17 |
| 18      | 19 | 20 | 21 | 22 | 23 | 24 |
| 25      | 26 | 27 | 28 | 29 | 30 | 31 |

| June '25 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 |    |    |    |    |    |

| July '25 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    | 1  | 2  | 3  | 4  | 5  |
| 6        | 7  | 8  | 9  | 10 | 11 | 12 |
| 13       | 14 | 15 | 16 | 17 | 18 | 19 |
| 20       | 21 | 22 | 23 | 24 | 25 | 26 |
| 27       | 28 | 29 | 30 | 31 |    |    |

| August '25 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            |    |    |    | 1  | 2  | 3  |
| 3          | 4  | 5  | 6  | 7  | 8  | 9  |
| 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 |
| 31         |    |    |    |    |    |    |

| September '25 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               | 1  | 2  | 3  | 4  | 5  | 6  |
| 7             | 8  | 9  | 10 | 11 | 12 | 13 |
| 14            | 15 | 16 | 17 | 18 | 19 | 20 |
| 21            | 22 | 23 | 24 | 25 | 26 | 27 |
| 28            | 29 | 30 |    |    |    |    |

| October '25 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | Sa |
|             |    |    | 1  | 2  | 3  | 4  |
| 5           | 6  | 7  | 8  | 9  | 10 | 11 |
| 12          | 13 | 14 | 15 | 16 | 17 | 18 |
| 19          | 20 | 21 | 22 | 23 | 24 | 25 |
| 26          | 27 | 28 | 29 | 30 | 31 |    |

| November '25 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    |    |    |    | 1  |
| 2            | 3  | 4  | 5  | 6  | 7  | 8  |
| 9            | 10 | 11 | 12 | 13 | 14 | 15 |
| 16           | 17 | 18 | 19 | 20 | 21 | 22 |
| 23           | 24 | 25 | 26 | 27 | 28 | 29 |
| 30           |    |    |    |    |    |    |

| December '25 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              | 1  | 2  | 3  | 4  | 5  | 6  |
| 7            | 8  | 9  | 10 | 11 | 12 | 13 |
| 14           | 15 | 16 | 17 | 18 | 19 | 20 |
| 21           | 22 | 23 | 24 | 25 | 26 | 27 |
| 28           | 29 | 30 | 31 |    |    |    |

| Pay Run ID | Pay Day    | Termination Payout | Mgr Approval 12:00 PM | HR Deadline 4:30 PM | Pay Advice Confirm* | Commitment Accounting | EE & Vendor Payments |
|------------|------------|--------------------|-----------------------|---------------------|---------------------|-----------------------|----------------------|
| 20250101   | 1/15/2025  | 12/20/2024         | 1/3/2025              | 1/3/2025            | 1/7/2025            | 1/9/2025              | 1/13/2025            |
| 20250102   | 1/31/2025  | 1/15/2025          | 1/17/2025             | 1/17/2025           | 1/22/2025           | 1/27/2025             | 1/29/2025            |
| 20250201   | 2/14/2025  | 1/31/2025          | 2/4/2025              | 2/4/2025            | 2/6/2025            | 2/10/2025             | 2/12/2025            |
| 20250202   | 2/28/2025  | 2/14/2025          | 2/18/2025             | 2/18/2025           | 2/20/2025           | 2/24/2025             | 2/26/2025            |
| 20250301   | 3/14/2025  | 2/28/2025          | 3/4/2025              | 3/4/2025            | 3/6/2025            | 3/10/2025             | 3/12/2025            |
| 20250302   | 3/31/2025  | 3/14/2025          | 3/18/2025             | 3/18/2025           | 3/20/2025           | 3/25/2025             | 3/27/2025            |
| 20250401   | 4/15/2025  | 3/31/2025          | 4/2/2025              | 4/2/2025            | 4/4/2025            | 4/9/2025              | 4/11/2025            |
| 20250402   | 4/30/2025  | 4/15/2025          | 4/17/2025             | 4/17/2025           | 4/21/2025           | 4/24/2025             | 4/28/2025            |
| 20250501   | 5/15/2025  | 4/30/2025          | 5/2/2025              | 5/2/2025            | 5/6/2025            | 5/9/2025              | 5/13/2025            |
| 20250502   | 5/30/2025  | 5/15/2025          | 5/19/2025             | 5/19/2025           | 5/21/2025           | 5/23/2025             | 5/28/2025            |
| 20250601   | 6/13/2025  | 5/30/2025          | 6/3/2025              | 6/3/2025            | 6/5/2025            | 6/9/2025              | 6/11/2025            |
| 20250602   | 6/30/2025  | 6/13/2025          | 6/17/2025             | 6/17/2025           | 6/20/2025           | 6/24/2025             | 6/26/2025            |
| 20250701   | 7/15/2025  | 6/30/2025          | 7/2/2025              | 7/2/2025            | 7/7/2025            | 7/9/2025              | 7/11/2025            |
| 20250702   | 7/31/2025  | 7/15/2025          | 7/17/2025             | 7/17/2025           | 7/21/2025           | 7/25/2025             | 7/29/2025            |
| 20250801   | 8/15/2025  | 7/31/2025          | 8/4/2025              | 8/4/2025            | 8/6/2025            | 8/11/2025             | 8/13/2025            |
| 20250802   | 8/29/2025  | 8/15/2025          | 8/19/2025             | 8/19/2025           | 8/21/2025           | 8/25/2025             | 8/27/2025            |
| 20250901   | 9/15/2025  | 8/29/2025          | 9/3/2025              | 9/3/2025            | 9/5/2025            | 9/9/2025              | 9/11/2025            |
| 20250902   | 9/30/2025  | 9/15/2025          | 9/17/2025             | 9/17/2025           | 9/19/2025           | 9/24/2025             | 9/26/2025            |
| 20251001   | 10/15/2025 | 9/30/2025          | 10/2/2025             | 10/2/2025           | 10/6/2025           | 10/8/2025             | 10/10/2025           |
| 20251002   | 10/31/2025 | 10/15/2025         | 10/17/2025            | 10/17/2025          | 10/21/2025          | 10/27/2025            | 10/29/2025           |
| 20251101   | 11/14/2025 | 10/31/2025         | 11/4/2025             | 11/4/2025           | 11/6/2025           | 11/10/2025            | 11/12/2025           |
| 20251102   | 11/26/2025 | 11/14/2025         | 11/18/2025            | 11/18/2025          | 11/20/2025          | 11/21/2025            | 11/24/2025           |
| 20251201   | 12/15/2025 | 11/26/2025         | 12/2/2025             | 12/2/2025           | 12/4/2025           | 12/9/2025             | 12/11/2025           |
| 20251202   | 12/23/2025 | 12/15/2025         | 12/11/2025            | 12/11/2025          | 12/15/2025          | 12/16/2025            | 12/19/2025           |

## Holidays/Administrative Closures

1/1/2025 New Year's Day  
1/20/2025 Martin Luther King Jr. Day  
5/26/2025 Memorial Day  
6/19/2025 Juneteenth Observance  
7/4/2025 Independence Day  
9/1/2025 Labor Day  
11/27/2025 Thanksgiving  
11/28/2025 Floating Holiday  
12/24/2025 Floating Holiday  
12/25/2025 Christmas Holiday  
12/26/2025 Administrative Closure  
12/29/2025 Administrative Closure  
12/30/2025 Floating Holiday  
12/31/2025 Floating Holiday

## Banking Holidays

2/17/2025 Presidents Day  
10/13/2025 Columbus Day  
11/11/2025 Veterans Day

\* Confirmation date is projected. Confirmation may occur earlier if processing allows.

\*\* Department Budget Table entries may be made until Confirmation has occurred.

\*\*\* Calendar subject to change.

|         |                       |                        |                    |                       |                         |
|---------|-----------------------|------------------------|--------------------|-----------------------|-------------------------|
| Pay Day | Mgr Appr<br>HR Cutoff | Pay Advice<br>Confirm* | Comm<br>Accounting | EE/Vendor<br>Payments | Holiday<br>Bank Holiday |
|---------|-----------------------|------------------------|--------------------|-----------------------|-------------------------|