

# Calendar Year 2024-2025/Fiscal Year 2025 - Illinois State University Payroll Schedules by Paygroup

<b>Semi-monthly Hourly Payroll</b>							
Pay Run ID	Pay Period Begins	Pay Period Ends	Pay Date	Final Manager Approval Due by 12:00 PM	Hours Per Pay Period (7.5 hours per day)	Hours Per Pay Period (8.0 hours per day)	Acting Period
20240702	07/01/24	07/15/24	<b>07/31/24</b>	07/17/24	82.50	88.00	1
20240801	07/16/24	07/31/24	<b>08/15/24</b>	08/02/24	90.00	96.00	1
20240802	08/01/24	08/15/24	<b>08/30/24</b>	08/19/24	82.50	88.00	2
20240901	08/16/24	08/31/24	<b>09/13/24</b>	09/04/24	82.50	88.00	2
20240902	09/01/24	09/15/24	<b>09/30/24</b>	09/17/24	75.00	80.00	3
20241001	09/16/24	09/30/24	<b>10/15/24</b>	10/02/24	82.50	88.00	3
20241002	10/01/24	10/15/24	<b>10/31/24</b>	10/17/24	82.50	88.00	4
20241101	10/16/24	10/31/24	<b>11/15/24</b>	11/04/24	90.00	96.00	4
20241102	11/01/24	11/15/24	<b>11/27/24</b>	11/19/24	82.50	88.00	5
20241201	11/16/24	11/30/24	<b>12/13/24</b>	12/03/24	75.00	80.00	5
<b>20241202</b>	<b>12/01/24</b>	<b>12/15/24</b>	<b>12/20/24</b>	<b>12/10/24</b>	<b>75.00</b>	<b>80.00</b>	<b>6</b>
20250101	12/16/24	12/31/24	<b>01/15/25</b>	01/03/24	90.00	96.00	6
20250102	01/01/25	01/15/25	<b>01/31/25</b>	01/17/25	82.50	88.00	7
20250201	01/16/25	01/31/25	<b>02/14/25</b>	02/04/25	90.00	96.00	7
20250202	02/01/25	02/15/25	<b>02/28/25</b>	02/18/25	75.00	80.00	8
20250301	02/16/25	02/28/25	<b>03/14/25</b>	03/04/25	75.00	80.00	8
20250302	03/01/25	03/15/25	<b>03/31/25</b>	03/18/25	75.00	80.00	9
20250401	03/16/25	03/31/25	<b>04/15/25</b>	04/02/25	82.50	88.00	9
20250402	04/01/25	04/15/25	<b>04/30/25</b>	04/17/25	82.50	88.00	10
20250501	04/16/25	04/30/25	<b>05/15/25</b>	05/02/25	82.50	88.00	10
20250502	05/01/25	05/15/25	<b>05/30/25</b>	05/19/25	82.50	88.00	11
20250601	05/16/25	05/31/25	<b>06/13/25</b>	06/03/25	82.50	88.00	11
20250602	06/01/25	06/15/25	<b>06/30/25</b>	06/17/25	75.00	80.00	12
20250701	06/16/25	06/30/25	<b>07/15/25</b>	07/02/25	82.50	88.00	12
20250702	07/01/25	07/15/25	<b>07/31/25</b>	07/17/25	82.50	88.00	1
20250801	07/16/25	07/31/25	<b>08/15/25</b>	08/04/25	90.00	96.00	1
20250802	08/01/25	08/15/25	<b>08/29/25</b>	08/19/25	82.50	88.00	2
20250901	08/16/25	08/31/25	<b>09/15/25</b>	09/03/25	75.00	80.00	2
20250902	09/01/25	09/15/25	<b>09/30/25</b>	09/17/25	82.50	88.00	3
20251001	09/16/25	09/30/25	<b>10/15/25</b>	10/02/25	82.50	88.00	3
20251002	10/01/25	10/15/25	<b>10/31/25</b>	10/17/25	82.50	88.00	4
20251101	10/16/25	10/31/25	<b>11/14/25</b>	11/04/25	90.00	96.00	4
20251102	11/01/25	11/15/25	<b>11/26/25</b>	11/18/25	75.00	80.00	5
20251201	11/16/25	11/30/25	<b>12/15/25</b>	12/02/25	75.00	80.00	5
<b>20251202</b>	<b>12/01/25</b>	<b>12/15/25</b>	<b>12/22/25</b>	<b>12/11/25</b>	<b>82.50</b>	<b>88.00</b>	<b>6</b>
20260101	12/16/25	12/31/25	<b>01/15/26</b>	01/05/26	90.00	96.00	6
<b>Total Hours for CY 2024:</b>					1,957.50	2,088.00	
<b>Total Hours for FY 2024:</b>					1,957.50	2,088.00	

**\*Payroll Schedule Subject To Change**  
**\*\*Early due date**  
 Rev. 6/10/24

<b>Semi-monthly Salaried Payroll</b>						
Pay Run ID	Pay Period Begins	Pay Period Ends	Pay Date	Final Manager Approval Due by 12:00 PM	Acting Period	
20240701	07/01/24	07/15/24	<b>07/15/24</b>	07/17/24	1	
20240702	07/16/24	07/31/24	<b>07/31/24</b>	08/02/24	1	
20240801	08/01/24	08/15/24	<b>08/15/24</b>	08/19/24	2	
20240802	08/16/24	08/31/24	<b>08/30/24</b>	09/04/24	2	
20240901	09/01/24	09/15/24	<b>09/13/24</b>	09/17/24	3	
20240902	09/16/24	09/30/24	<b>09/30/24</b>	10/02/24	3	
20241001	10/01/24	10/15/24	<b>10/15/24</b>	10/17/24	4	
20241002	10/16/24	10/31/24	<b>10/31/24</b>	11/04/24	4	
20241101	11/01/24	11/15/24	<b>11/15/24</b>	11/19/24	5	
20241102	11/16/24	11/30/24	<b>11/27/24</b>	12/03/24	5	
20241201	12/01/24	12/15/24	<b>12/13/24</b>	12/03/24	6	
<b>20241202</b>	<b>12/16/24</b>	<b>12/31/24</b>	<b>12/20/24</b>	<b>12/10/24</b>	<b>6</b>	
20250101	01/01/25	01/15/25	<b>01/15/25</b>	01/17/25	7	
20250102	01/16/25	01/31/25	<b>01/31/25</b>	02/04/25	7	
20250201	02/01/25	02/15/25	<b>02/14/25</b>	02/18/25	8	
20250202	02/16/25	02/28/25	<b>02/28/25</b>	03/04/25	8	
20250301	03/01/25	03/15/25	<b>03/14/25</b>	03/18/25	9	
20250302	03/16/25	03/31/25	<b>03/31/25</b>	04/02/25	9	
20250401	04/01/25	04/15/25	<b>04/15/25</b>	04/17/25	10	
20250402	04/16/25	04/30/25	<b>04/30/25</b>	05/02/25	10	
20250501	05/01/25	05/15/25	<b>05/15/25</b>	05/19/25	11	
20250502	05/16/25	05/31/25	<b>05/30/25</b>	06/03/25	11	
20250601	06/01/25	06/15/25	<b>06/13/25</b>	06/17/25	12	
20250602	06/16/25	06/30/25	<b>06/30/25</b>	07/02/25	12	
20250701	07/01/25	07/15/25	<b>07/15/25</b>	07/17/25	1	
20250702	07/16/25	07/31/25	<b>07/31/25</b>	08/04/25	1	
20250801	08/01/25	08/15/25	<b>08/15/25</b>	08/19/25	2	
20250802	08/16/25	08/31/25	<b>08/29/25</b>	09/03/25	2	
20250901	09/01/25	09/15/25	<b>09/15/25</b>	09/17/25	3	
20250902	09/16/25	09/30/25	<b>09/30/25</b>	10/02/25	3	
20251001	10/01/25	10/15/25	<b>10/15/25</b>	10/17/25	4	
20251002	10/16/25	10/31/25	<b>10/31/25</b>	11/04/25	4	
20251101	11/01/25	11/15/25	<b>11/14/25</b>	11/18/25	5	
20251102	11/16/25	11/30/25	<b>11/26/25</b>	12/02/25	5	
<b>20251201</b>	<b>12/01/25</b>	<b>12/15/25</b>	<b>12/15/25</b>	<b>12/11/25</b>	<b>6</b>	
20251202	12/16/25	12/31/25	<b>12/22/25</b>	01/05/26	6	
20260101	01/01/26	01/15/26	<b>01/15/26</b>	01/19/26	7	

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<b>Monthly Salaried Payroll</b>						
Pay Run ID	Pay Period Begins	Pay Period Ends	Pay Date	Final Manager Approval Due by 12:00 PM	Acting Period	
20240702	07/01/24	07/31/24	<b>07/31/24</b>	08/02/24	1	
20240802	08/01/24	08/31/24	<b>08/30/24</b>	09/04/24	2	
20240902	09/01/24	09/30/24	<b>09/30/24</b>	10/02/24	3	
20241002	10/01/24	10/31/24	<b>10/31/24</b>	11/04/24	4	
20241102	11/01/24	11/30/24	<b>11/27/24</b>	12/03/24	5	
<b>20241202</b>	<b>12/01/24</b>	<b>12/31/24</b>	<b>12/20/24</b>	<b>01/03/24</b>	<b>6</b>	
20250102	01/01/25	01/31/25	<b>01/31/25</b>	02/04/25	7	
20250202	02/01/25	02/28/25	<b>02/28/25</b>	03/04/25	8	
20250302	03/01/25	03/31/25	<b>03/31/25</b>	04/02/25	9	
20250402	04/01/25	04/30/25	<b>04/30/25</b>	05/02/25	10	
20250502	05/01/25	05/31/25	<b>05/30/25</b>	06/03/25	11	
20250602	06/01/25	06/30/25	<b>06/30/25</b>	07/02/25	12	
20250702	07/01/25	07/31/25	<b>07/31/25</b>	08/04/25	1	
20250802	08/01/25	08/31/25	<b>08/29/25</b>	09/03/25	2	
20250902	09/01/25	09/30/25	<b>09/30/25</b>	10/02/25	3	
20251002	10/01/25	10/31/25	<b>10/31/25</b>	11/04/25	4	
20251102	11/01/25	11/30/25	<b>11/26/25</b>	12/02/25	5	
20251202	12/01/25	12/31/25	<b>12/22/25</b>	01/05/26	6	
20260102	01/01/26	01/31/26	<b>01/31/26</b>	02/04/26	7	

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\*\* Department Budget Table entries may be made until Confirmation has occurred.