

Calendar Year 2023-2024/Fiscal Year 2024 - Illinois State University Payroll Schedules by Paygroup

Semi-monthly Hourly Payroll

| Pay Run ID | Pay Period Begins | Pay Period Ends | Final Manager Approval Due by 12:00 PM | Hours | | Accting Period | |
|---------------------------------|-------------------|-----------------|--|--|------------------------------------|----------------|----------|
| | | | | Hours Per Pay Period (7.5 hours per day) | Per Pay Period (8.0 hours per day) | | |
| 20230702 | 07/01/23 | 07/15/23 | 07/31/23 | 07/18/23 | 75.00 | 80.00 | 1 |
| 20230801 | 07/16/23 | 07/31/23 | 08/15/23 | 08/02/23 | 82.50 | 88.00 | 1 |
| 20230802 | 08/01/23 | 08/15/23 | 08/31/23 | 08/17/23 | 82.50 | 88.00 | 2 |
| 20230901 | 08/16/23 | 08/31/23 | 09/15/23 | 09/05/23 | 90.00 | 96.00 | 2 |
| 20230902 | 09/01/23 | 09/15/23 | 09/29/23 | 09/19/23 | 82.50 | 88.00 | 3 |
| 20231001 | 09/16/23 | 09/30/23 | 10/13/23 | 10/03/23 | 75.00 | 80.00 | 3 |
| 20231002 | 10/01/23 | 10/15/23 | 10/31/23 | 10/17/23 | 75.00 | 80.00 | 4 |
| 20231101 | 10/16/23 | 10/31/23 | 11/15/23 | 11/02/23 | 90.00 | 96.00 | 4 |
| 20231102 | 11/01/23 | 11/15/23 | 11/30/23 | 11/17/23 | 82.50 | 88.00 | 5 |
| 20231201 | 11/16/23 | 11/30/23 | 12/15/23 | 12/04/23 | 82.50 | 88.00 | 5 |
| 20231202 | 12/01/23 | 12/15/23 | 12/21/23 | 12/12/23 | 82.50 | 88.00 | 6 |
| 20240101 | 12/16/23 | 12/31/23 | 01/12/24 | 01/03/23 | 75.00 | 80.00 | 6 |
| 20240102 | 01/01/24 | 01/15/24 | 01/31/24 | 01/17/24 | 82.50 | 88.00 | 7 |
| 20240201 | 01/16/24 | 01/31/24 | 02/15/24 | 02/02/24 | 90.00 | 96.00 | 7 |
| 20240202 | 02/01/24 | 02/15/24 | 02/29/24 | 02/19/24 | 82.50 | 88.00 | 8 |
| 20240301 | 02/16/24 | 02/29/24 | 03/15/24 | 03/04/24 | 75.00 | 80.00 | 8 |
| 20240302 | 03/01/24 | 03/15/24 | 03/29/24 | 03/19/24 | 82.50 | 88.00 | 9 |
| 20240401 | 03/16/24 | 03/31/24 | 04/15/24 | 04/02/24 | 75.00 | 80.00 | 9 |
| 20240402 | 04/01/24 | 04/15/24 | 04/30/24 | 04/17/24 | 82.50 | 88.00 | 10 |
| 20240501 | 04/16/24 | 04/30/24 | 05/15/24 | 05/02/24 | 82.50 | 88.00 | 10 |
| 20240502 | 05/01/24 | 05/15/24 | 05/31/24 | 05/17/24 | 82.50 | 88.00 | 11 |
| 20240601 | 05/16/24 | 05/31/24 | 06/14/24 | 06/04/24 | 90.00 | 96.00 | 11 |
| 20240602 | 06/01/24 | 06/15/24 | 06/28/24 | 06/18/24 | 75.00 | 80.00 | 12 |
| 20240701 | 06/16/24 | 06/30/24 | 07/15/24 | 07/02/24 | 75.00 | 80.00 | 12 |
| 20240702 | 07/01/24 | 07/15/24 | 07/31/24 | 07/17/24 | 82.50 | 88.00 | 1 |
| 20240801 | 07/16/24 | 07/31/24 | 08/15/24 | 08/02/24 | 90.00 | 96.00 | 1 |
| 20240802 | 08/01/24 | 08/15/24 | 08/30/24 | 08/19/24 | 82.50 | 88.00 | 2 |
| 20240901 | 08/16/24 | 08/31/24 | 09/13/24 | 09/04/24 | 82.50 | 88.00 | 2 |
| 20240902 | 09/01/24 | 09/15/24 | 09/30/24 | 09/17/24 | 75.00 | 80.00 | 3 |
| 20241001 | 09/16/24 | 09/30/24 | 10/15/24 | 10/02/24 | 82.50 | 88.00 | 3 |
| 20241002 | 10/01/24 | 10/15/24 | 10/31/24 | 10/17/24 | 82.50 | 88.00 | 4 |
| 20241101 | 10/16/24 | 10/31/24 | 11/15/24 | 11/04/24 | 90.00 | 96.00 | 4 |
| 20241102 | 11/01/24 | 11/15/24 | 11/27/24 | 11/19/24 | 82.50 | 88.00 | 5 |
| 20241201 | 11/16/24 | 11/30/24 | 12/13/24 | 12/03/24 | 75.00 | 80.00 | 5 |
| 20241202 | 12/01/24 | 12/15/24 | 12/20/24 | 12/10/24 | 75.00 | 80.00 | 6 |
| 20250101 | 12/16/24 | 12/31/24 | 01/15/25 | 01/03/25 | 90.00 | 96.00 | 6 |
| Total Hours for CY 2024: | | | | | 1,950 | 2,080.00 | |
| Total Hours for FY 2024: | | | | | 1,950 | 2,080.00 | |

*Payroll Schedule Subject To Change

**Early due date

Rev. 2/8/24

** Department Budget Table entries may be made until Confirmation has occurred.

Semi-monthly Salaried Payroll

| Pay Run ID | Pay Period Begins | Pay Period Ends | Final Manager Approval Due by 12:00 PM | Accting Period | |
|-----------------|-------------------|-----------------|--|-----------------|----------|
| | | | | | 20230701 |
| 20230702 | 07/16/23 | 07/31/23 | 07/31/23 | 08/02/23 | 1 |
| 20230801 | 08/01/23 | 08/15/23 | 08/15/23 | 08/17/23 | 2 |
| 20230802 | 08/16/23 | 08/31/23 | 08/31/23 | 09/05/23 | 2 |
| 20230901 | 09/01/23 | 09/15/23 | 09/31/24 | 09/19/23 | 3 |
| 20230902 | 09/16/23 | 09/30/23 | 09/29/23 | 10/03/23 | 3 |
| 20231001 | 10/01/23 | 10/15/23 | 10/13/23 | 10/17/23 | 4 |
| 20231002 | 10/16/23 | 10/31/23 | 10/31/23 | 11/02/23 | 4 |
| 20231101 | 11/01/23 | 11/15/23 | 11/15/23 | 11/17/23 | 5 |
| 20231102 | 11/16/23 | 11/30/23 | 11/30/23 | 12/04/23 | 5 |
| 20231201 | 12/01/23 | 12/15/23 | 12/15/23 | 12/12/23 | 6 |
| 20231202 | 12/16/23 | 12/31/23 | 12/21/23 | 01/03/23 | 6 |
| 20240101 | 01/01/24 | 01/15/24 | 01/12/24 | 01/17/24 | 7 |
| 20240102 | 01/16/24 | 01/31/24 | 01/31/24 | 02/02/24 | 7 |
| 20240201 | 02/01/24 | 02/15/24 | 02/15/24 | 02/19/24 | 8 |
| 20240202 | 02/16/24 | 02/29/24 | 02/29/24 | 03/04/24 | 8 |
| 20240301 | 03/01/24 | 03/15/24 | 03/15/24 | 03/19/24 | 9 |
| 20240302 | 03/16/24 | 03/31/24 | 03/29/24 | 04/02/24 | 9 |
| 20240401 | 04/01/24 | 04/15/24 | 04/15/24 | 04/17/24 | 10 |
| 20240402 | 04/16/24 | 04/30/24 | 04/30/24 | 05/02/24 | 10 |
| 20240501 | 05/01/24 | 05/15/24 | 05/15/24 | 05/17/24 | 11 |
| 20240502 | 05/16/24 | 05/31/24 | 05/31/24 | 06/04/24 | 11 |
| 20240601 | 06/01/24 | 06/15/24 | 06/14/24 | 06/18/24 | 12 |
| 20240602 | 06/16/24 | 06/30/24 | 06/28/24 | 07/02/24 | 12 |
| 20240701 | 07/01/24 | 07/15/24 | 07/15/24 | 07/17/24 | 1 |
| 20240702 | 07/16/24 | 07/31/24 | 07/31/24 | 08/02/24 | 1 |
| 20240801 | 08/01/24 | 08/15/24 | 08/15/24 | 08/19/24 | 2 |
| 20240802 | 08/16/24 | 08/31/24 | 08/30/24 | 09/04/24 | 2 |
| 20240901 | 09/01/24 | 09/15/24 | 09/13/24 | 09/17/24 | 3 |
| 20240902 | 09/16/24 | 09/30/24 | 09/30/24 | 10/02/24 | 3 |
| 20241001 | 10/01/24 | 10/15/24 | 10/15/24 | 10/17/24 | 4 |
| 20241002 | 10/16/24 | 10/31/24 | 10/31/24 | 11/04/24 | 4 |
| 20241101 | 11/01/24 | 11/15/24 | 11/15/24 | 11/19/24 | 5 |
| 20241102 | 11/16/24 | 11/30/24 | 11/27/24 | 12/03/24 | 5 |
| 20241201 | 12/01/24 | 12/15/24 | 12/13/24 | 12/10/24 | 6 |
| 20241202 | 12/16/24 | 12/31/24 | 12/20/24 | 01/03/25 | 6 |
| 20250101 | 01/01/24 | 01/15/24 | 01/15/25 | 01/17/25 | 7 |

*Payroll Schedule Subject To Change

**Early due date

Rev. 12/05/23

Monthly Salaried Payroll

| Pay Run ID | Pay Period Begins | Pay Period Ends | Final Manager Approval Due by 12:00 PM | Accting Period | |
|------------|-------------------|-----------------|--|----------------|----------|
| | | | | | 20230702 |
| 20230802 | 08/01/23 | 08/31/23 | 08/31/23 | 09/05/23 | 2 |
| 20230902 | 09/01/23 | 09/30/23 | 09/29/23 | 10/03/23 | 3 |
| 20231002 | 10/01/23 | 10/31/23 | 10/31/23 | 11/02/23 | 4 |
| 20231102 | 11/01/23 | 11/30/23 | 11/30/23 | 12/04/23 | 5 |
| 20231202 | 12/01/23 | 12/31/23 | 12/21/23 | 01/03/23 | 6 |
| 20240102 | 01/01/24 | 01/31/24 | 01/31/24 | 02/02/24 | 7 |
| 20240202 | 02/01/24 | 02/29/24 | 02/29/24 | 03/04/24 | 8 |
| 20240302 | 03/01/24 | 03/31/24 | 03/29/24 | 04/02/24 | 9 |
| 20240402 | 04/01/24 | 04/30/24 | 04/30/24 | 05/02/24 | 10 |
| 20240502 | 05/01/24 | 05/31/24 | 05/31/24 | 06/04/24 | 11 |
| 20240602 | 06/01/24 | 06/30/24 | 06/28/24 | 07/02/24 | 12 |
| 20240702 | 07/01/24 | 07/31/24 | 07/31/24 | 08/02/24 | 1 |
| 20240802 | 08/01/24 | 08/31/24 | 08/30/24 | 09/04/24 | 2 |
| 20240902 | 09/01/24 | 09/30/24 | 09/30/24 | 10/02/24 | 3 |
| 20241002 | 10/01/24 | 10/31/24 | 10/31/24 | 11/04/24 | 4 |
| 20241102 | 11/01/24 | 11/30/24 | 11/27/24 | 12/03/24 | 5 |
| 20241202 | 12/01/24 | 12/31/24 | 12/20/24 | 01/03/25 | 6 |
| 20250102 | 01/01/25 | 01/31/25 | 01/31/25 | 02/04/25 | 7 |

*Payroll Schedule Subject To Change

Rev. 2/8/24